



Friday, 13 January 2017

POLICY DEVELOPMENT AND DECISION GROUP (JOINT COMMISSIONING TEAM)

A meeting of **Policy Development and Decision Group (Joint Commissioning Team)** will be held on

Monday, 23 January 2017

commencing at **2.00 pm**

The meeting will be held in the Meadfoot Room, Town Hall, Castle Circus, Torquay, TQ1 3DR

Members of the Committee

Councillor Amil	Councillor Manning
Councillor Excell	Councillor Mills (Chairman)
Councillor Haddock	Mayor Oliver
Councillor King	Councillor Parrott

A prosperous and healthy Torbay

For information relating to this meeting or to request a copy in another format or language please contact:

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POLICY DEVELOPMENT AND DECISION GROUP (JOINT COMMISSIONING TEAM) AGENDA

1. **Apologies**
To receive any apologies for absence.
2. **Minutes** (Pages 3 - 10)
To confirm as a correct record the Minutes of this meeting held on 28 November 2016.
3. **Declarations of Interest**
 - (a) To receive declarations of non pecuniary interests in respect of items on this agenda
For reference: Having declared their non pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.
 - (b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda
For reference: Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

(**Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)
4. **Urgent Items**
To consider any other items the Chairman decides are urgent.
5. **Supported Living Briefing** (Pages 11 - 13)
To receive an update on the above.
6. **Proud to Care - Raising the Profile of Care in the South West** (Pages 14 - 16)
To receive a briefing on the above.



Notes of the Policy Development and Decision Group (Joint Commissioning Team)

28 November 2016

-: Present :-

Mayor Oliver and Councillors Amil, Excell, Haddock, King, Manning and Parrott (Vice-Chair)

(Also in attendance: Councillors Brooks)

11. Apologies

An apology for absence was received from the Chairman of the Policy Development and Decision Group, Councillor Mills. The Vice-Chairman therefore chaired the meeting.

Councillor Parrott in the Chair.

12. Minutes

The minutes of the Policy Development and Decision Group (Joint Commissioning Team) held on 18 October 2016 were confirmed as a correct record and signed by the Vice-Chairman.

13. Sustainability and Transformation Plan

The Director of Public Health gave a presentation on the above. The presentation set out the proposed priorities and the Council's involvement to date together with the 10 Devon wide challenges which had been agreed.

The Policy Development and Decision Group (Joint Commissioning Team) made the following recommendation to the Mayor:

- (i) That the Devon Wide Sustainability and Transformation Plan be endorsed; and
- (ii) That the progress on the agreed outcomes is considered at a future meeting of the Policy Development and Decision Group (Joint Commissioning Team).

The Mayor considered the recommendation of the Policy Development and Decision Group (Joint Commissioning Team) set out above at the meeting and the record of decision, together with further information is attached to these Minutes.

14. Autism Self Assessment Framework Update

The Policy Development and Decision Group (Joint Commissioning Team) considered the submitted report. Members noted that the report provided an update on the submitted autism self-assessment framework 2016.

The Policy Development and Decision Group (Joint Commissioning Team) made the following recommendation to the Mayor:

- (i) That the report and following actions be noted:
 - (a) the role of Autism Partnership Board, membership and relationship to Learning Disability and Mental Health be reviewed with a view to streamline the governance process.
 - (b) following the completion of the autism self-assessment framework 2016 a work plan be developed to support the improvement of services for people with autism. A key feature of this work plan will include:
 - Governance review
 - Review of data collection with recommendations of how to provide consistency of approach, oversight and detail required within the autism SAF
 - Continue to develop and implement a mutli-agency autism training plan via Devon Transforming Care Partnership
 - Explore options with DANA to reduce waiting times of 85 weeks from referral to assessment and include monitoring outcomes for individuals diagnosed with autism
 - Undertake to further engage the Criminal Justice System.
- (ii) that the above points be developed into a detailed action plan for consideration at the Policy Development and Decision Group (Joint Commissioning Team) in May 2017.

The Mayor considered the recommendation of the Policy Development and Decision Group (Joint Commissioning Team) set out above at the meeting and the record of decision, together with further information is attached to these Minutes.

15. Children Looked After and Sufficiency Strategy

The Director of Children's Services advised that this item would be deferred to a future meeting.

16. Impact of Public Health England Guidance on Local Suicide Planning

The Head of Partnerships gave a presentation on the draft Suicide Audit 2015/16 which set out various statistical data. Members noted the numbers of suicides have been increasing over the years, and the rates for male suicide are amongst the highest in the South West.

The Policy Development and Decision Group (Joint Commissioning Team) made the following recommendation to the Mayor:

That the Director of Public Health develop a Suicide Prevention Action Plan which is presented and monitored by the Health and Well-Being Board on a six-monthly basis.

The Mayor considered the recommendation of the Policy Development and Decision Group (Joint Commissioning Team) set out above at the meeting and the record of his decision, together with further information is attached to these Minutes.

17. Special Educational Needs Strategy

The Director of Children's Services advised that this item would be deferred to a future meeting.

18. Torbay Children's Safeguarding Board Annual Report

The Director of Children's Services presented Torbay Children's Safeguarding Board Annual Report and advised Members it would be approved at their Board meeting in December.

Resolved

That the report be noted.

19. Improving the quality of care homes provision in Torbay

The Head of Partnerships presented the submitted report. Members noted that benchmarking of Torbay's care home market performance against the rest of England showed that Torbay's care homes had a similar Care Quality Commission performance grading pattern to the rest of England, however there were no homes with an overall outstanding grading.

The Policy Development and Decision Group (Joint Commissioning Team) made the following recommendation to the Mayor:

- (i) that the Overview and Scrutiny Board be requested to with Healthwatch, care home providers and carers to development a residents charter to develop a residents charter, using Care Quality Commission information on standards and other information to identify what good care homes should be like in Torbay for approval at future Policy Development and Decision Group (Joint Commissioning Team).

The Mayor considered the recommendation of the Policy Development and Decision Group (Joint Commissioning Team) set out above at the meeting and the record of his decision, together with further information is attached to these Minutes.

Chairman

Record of Decisions

Sustainability and Transformation Plan

Decision Taker

Mayor on 06 December 2016

Decision

- (i) That the Devon Wide Sustainability and Transformation Plan be endorsed; and
- (ii) that the progress on the agreed outcomes is considered at a future meeting of the Policy Development and Decision Group (Joint Commissioning Team).

Reason for the Decision

The draft Sustainability and Transformation Plan is being presented to all partner organisations across Devon for consideration and endorsement.

Implementation

This decision will come into force and may be implemented on Wednesday, 14 December 2016 unless the call-in procedure is triggered (as set out in Standing Orders in relation to Overview and Scrutiny).

Information

The Sustainability and Transformation Plan (STP) is a five year health and social care plan for Devon (including Torbay and Plymouth), linked to NHS England's Five Year Forward View which aims to build and strengthen existing local relationships and focus on long term sustainable outcomes. The STP is designed to set out ways to improve citizen health and wellbeing, improve quality and deliver financial stability and balance for the local population.

Alternative Options considered and rejected at the time of the decision

None

Is this a Key Decision?

No

Does the call-in procedure apply?

Yes

Declarations of interest (including details of any relevant dispensations issued by the Standards Committee)

None

Published

December 2016

Signed: _____
Mayor of Torbay

Date: _____

Record of Decisions

Autism Self Assessment Framework Update

Decision Taker

Mayor on 06 December 2016

Decision

- (i) That the report and following actions be noted:
- (a) the role of Autism Partnership Board, membership and relationship to Learning Disability and Mental Health be reviewed with a view to streamline the governance process.
 - (b) following the completion of the autism self-assessment framework 2016 a work plan be developed to support the improvement of services for people with autism. A key feature of this work plan will include:
 - Governance review
 - Review of data collection with recommendations of how to provide consistency of approach, oversight and detail required within the autism SAF
 - Continue to develop and implement a mutli-agency autism training plan via Devon Transforming Care Partnership
 - Explore options with DANA to reduce waiting times of 85 weeks from referral to assessment and include monitoring outcomes for individuals diagnosed with autism
 - Undertake to further engage the Criminal Justice System.
- (ii) that the above points be developed into a detailed action plan for consideration at the Policy Development and Decision Group (Joint Commissioning Team) in May 2017.

Reason for the Decision

To provide an update to Members.

Implementation

The decision will come into force and may be implemented on Wednesday, 14 December 2016 unless the call-in procedure is triggered (as set out in Standing Orders in relation to Overview and Scrutiny).

Information

Public Health England's (PHE's) learning disabilities intelligence team issued the autism self-assessment framework (SAF) which measures how local services are performing, as reported by them and their partners.

Autism self-assessments provide councils with benchmarks on how they are meeting quality standard goals towards the government's Adult Autism Strategy. Torbay's Autism SAF was completed in partnership with Torbay and South Devon NHS Foundation Trust, South Devon and Torbay Clinical Commissioning Group and Torbay Autism Partnership Board.

Torbay Council submitted the autism self-assessment framework 2016 to Public Health England, 17 October 2016.

Alternative Options considered and rejected at the time of the decision

None

Is this a Key Decision?

No

Does the call-in procedure apply?

Yes

Declarations of interest (including details of any relevant dispensations issued by the Standards Committee)

None

Published

6 December 2016

Signed: _____
Mayor of Torbay

Date: _____

Record of Decisions

Impact of Public Health England Guidance on Local Suicide Planning (Published October 25th 2016) on Torbay Council

Decision Taker

Mayor on 06 December 2016

Decision

That the Director of Public Health develop a Suicide Prevention Action Plan which is presented to and monitored by the Health and Well-Being Board on a six-monthly basis.

Reason for the Decision

To draw members' attention to the six areas for action identified in the Public Health England guidance.

Implementation

The decision will come into force and may be implemented on Wednesday, 14 December 2016 unless the call-in procedure is triggered (as set out in Standing Orders in relation Overview and Scrutiny).

Information

The guidance provides a local practice resource for suicide prevention. It includes a case study describing the work being undertaken in Torbay.

Alternative Options considered and rejected at the time of the decision

None

Is this a Key Decision?

No

Does the call-in procedure apply?

Yes

Declarations of interest (including details of any relevant dispensations issued by the Standards Committee)

None

Published

6 December 2016

Signed: _____
Mayor of Torbay

Date: _____

Record of Decisions

Improving the quality of care homes provision in Torbay

Decision Taker

Mayor on 06 December 2016

Decision

That the Overview and Scrutiny Board be requested to work with Healthwatch, care home providers and carers to develop a residents charter, using Care Quality Commission information on standards and other information to identify what good care homes should be like in Torbay for approval at future Policy Development and Decision Group (Joint Commissioning Team).

Reason for the Decision

To advise members of the annual Market Position Statement which analyses supply of residential and nursing homes, against demand for care and the vision for integrated care in community settings rather than hospital beds.

Implementation

This decision will come into force and may be implemented on Wednesday 14 December 2016 unless the call in procedure is triggered (as set out in Standing Orders in relation to Overview and Scrutiny).

Information

The report advised that the quality of care in Torbay care homes is assured in a number of ways. The report set out benchmarking of Torbay's care home market performance against the rest of England.

Alternative Options considered and rejected at the time of the decision

None

Is this a Key Decision?

No

Does the call-in procedure apply?

Yes

Declarations of interest (including details of any relevant dispensations issued by the Standards Committee)

None

Published

6 December 2016

Signed: _____
Mayor of Torbay

Date: _____



Meeting: Joint Commissioning Team Development and Decision Group

Date: 23 January 2017

Wards Affected: All wards

Report Title: Supported Living Briefing

Is the decision a key decision? No

When does the decision need to be implemented? N/A

Executive Lead Contact Details: Cllr Julien Parrott, Executive Lead for Adults and Children, tel: ext 7113, julien.parrot@torbay.gov.uk

Supporting Officer Contact Details: Mr. Justin Wiggin, Strategic Commissioning Officer, 01803 208792, justin.wiggin@torbay.gov.uk and Mrs. Jill Yersin, Specialist Accommodation Lead, 01803 210456, jill.yersin@nhs.net

1. Proposal and Introduction

1.1 Within Torbay, Supported Living is defined as:

The delivery of shared care and support to people within shared accommodation, a single building or buildings within close proximity. The shared staffing within their own accommodation enable people to live with a level of independence and autonomy in the community which may be difficult to achieve within more traditional residential care. Additional care and support can be accessed for more individualised activities. The individual has the right to choose their preferred provider of 1:1 care and support which may be different from the provider of the shared accommodation based support and care."

1.2 Torbay Council, Torbay and South Devon NHS Foundation Trust and South Devon and Torbay CCG are working in partnership on:

- Accommodation with Care and Support Strategy
- Supported Living Service Specification and Framework
- Torbay Extra Care Housing
- A market position statement and market strategy for adult social care including, nursing and residential care homes

2. Reason for Proposal

2.1 Accommodation with Care and Support Strategy

The strategy will cover:

- Supported living
- Extra care housing
- Residential and nursing care homes
- Other accommodation based support including, Homeless hostel, Foyer, Domestic abuse refuge

2.2 A Specialist Housing and Care Homes Needs Assessment was completed in September 2016. The first draft of the Accommodation with Care and Support Strategy will be presented to the Housing Group early February 2017 with a final version agreed by the end of March 2017. The strategy will identify need, demand and resources alongside analysis of current supply. This will draw upon information in the Specialist Housing and Care Homes Needs Assessment, Joint Strategic Needs Assessment (JSNA) and Market Position Statement. The strategy will identify commissioning priorities to inform engagement with service providers and partners to shape future services, alongside other community support. The aim will be to reduce reliance on more acute services, support care and treatment in community settings and form part of a new model of community health and wellbeing for Torbay and South Devon.

2.3 Supported Living Service Specification and Framework

The Supported Living market is fragmented and provides a challenge to ascertain which providers are operating within Torbay. This is partly due to the “care” element of Supported Living being required to register with Care Quality Commission (CQC). There are no requirements for “accommodation” or support to be registered with CQC. Some providers based in Torbay house clients from out of area ie not funded by Torbay. Finally some residents within Supported Living pay for services via Direct Payment. It is not possible, at this time, to understand what services Direct Payments are being used for.

2.4 Torbay Council & TSDFT are working with Devon County Council to develop a Supported Living Service Specification, framework and process for reviewing current and future providers. This will provide parity in terms of quality and cost across Torbay and Devon and resolve issues discussed in section 2.3.

2.5 Provider and stakeholder engagement will be undertaken between January and March 2017 to co-produce outcomes and agree quality measures. The Service Specification and framework will be finalised by March 2017. A rolling programme of review will be undertaken with TSDFT Reassessment Team and desktop review. Following sign off of the service specification each provider will be reviewed and moved onto the new framework.

2.6 Torbay Extra Care Housing

The housing strategy states the intention to increase the number of Extra Care units within the Torbay. An options appraisal for a proposed new build has been written and shared with key members of the Council, TSDFT and CCG for discussion and direction. Following a competitive tender a new Provider was awarded the care and support contract with effect from 1st July, 2016. The new Provider is working

collaboratively with the Council and TSDFT to deliver more outcomes based service with a focus to support increasingly complex clients.

2.7 Residential and Nursing Care

As part of a wider strategy for accommodation based care and support a draft market strategy for Torbay is in development with an analysis of current care home market and future commissioning intentions. A framework for residential and nursing care homes for people over 65 is in development with Devon County Council and the two Devon CCGs with the intention is to complete a tender exercise by October 2017.

3. Recommendation(s) / Proposed Decision

3.1 That the report be noted; and

3.2 That the development of an Accommodation with Care and Support Strategy be supported and that the Strategy be endorsed at a future Joint Commissioning Policy Development and Decision Group.



Title: **Proud to Care – Raising the profile of care in the South West**

Wards Affected: **All Wards in Torbay**

To: **Joint Commissioning Policy Development and Decision Group** On: **23 January 2017**

Contact Officer: **John Bryant**
Telephone: **01803 208796**
E.mail: **John.bryant@torbay.gov.uk**

1. Key points and Summary

- To advise of the project to driven by Torbay and Devon councils to establish a regional approach to raising the profile of care.
- To inform of a positive interaction between south west authorities and collaborative working to leverage resources and improve capacity and outcomes for people considering roles in care, undertaking roles in care currently and those in receipt of care
- To confirm support from Torbay (with the Integrated Care Organisation Torbay and South Devon NHS Foundation Trust) relative to the commitment from local authorities in the South West ADASS footprint for a £10,000 per authority contribution for the scheme to pump-prime, establish the effectiveness and impact of this initiative in addressing the capacity, market building and voluntary sector development challenges across the region.

2. Introduction

- The challenges of workforce are well-documented and form key components of the Sustainability and Transformation Plans, as well as most councils' strategies.
- Devon County Council has run a successful Proud to Care Campaign resulting in positive feedback from care workers, cared-for, providers and seen increased recruitment and improved retention figures (Skills for Care).
- The Adopt SW initiative which is similar to this proposal has been run across six partners and evidenced the benefits of collaborative working. It has proven so successful that they are investing in a further campaign.
- Care is not being seen in a positive light by the media presently. A collective effort by system partners led by Social Care, as part of our

support to STPs as well as our Regional Improvement programme, will create more opportunities for care workforce development.

- The initiative is designed to offer and underpin enabling work to deliver system balance for capacity and finance.
- Good work in this vein has been done in other counties but not on a regionally coordinated basis.
- The development of capacity and resilience will aid improvements with Delayed Transfers of Care (DTocS). It will create a pipeline of staff for future higher qualification roles in both care and health through operational staff in the community and the new apprenticeship programmes.

3 Proposal

- To create and deliver a regional campaign to elevate the profile of care in the South West and with the potential for this to develop into a national campaign
- The aims are:
- To encourage positive thinking and reaction to care.
- To improve the cultural willingness to appreciate, engage in caring roles and to do this across three domains: Paid Care, Unpaid Care and Community Awareness (cultural appreciation of care and support in society).
- The campaign will utilise professional marketing expertise and production to support a television and multi-media campaign over a sustained period of year that is likely beyond the financial reach of any one authority.
- The expectation is that the success it will show, will encourage independent and voluntary sector partners as well as health to support this campaign work in future years. This will make it long term and support cultural change in our communities and embed an ethos of care.

4 Risk

- The collective approach means that there is little exposure or risk to any one council.
- The design of the programme and recording will be able to evidence proportionate and reasoned spend of public money.
- The individual sums involved mean that only a nominal number of staff need to be recruited by each organisation for it to be deemed successful and provide return on investment.

5 Sustainability and Partners and Expansion

- Health Education England has already made a significant financial commitment to this programme as they recognise the importance of encouraging positive thinking in respect of care. This reinforces the integrated approach raising the profile of care and building capacity of a future workforce through career development across both social care and health.
- The intention is for this to be a 5 year programme. This will be achieved by reducing the reliance on local authority funding and developing funding streams from health, independent and educational sectors.
- It is anticipated that authorities will wish to continue to support it for the value it delivers but it will not be reliant on that funding alone.

6 Coordination and Governance

- Officers from Devon County Council and Torbay Council will coordinate this project
- It will be run in practice from Devon County Council building on their knowledge and relationships in respect of Proud To Care Devon
- The governance of the project will be through a newly constituted board of stakeholders including local authorities and Health Education England. It will report to ADASS SW – Association of Directors of Adult Social Services (South West)
- The development of the initiative will be informed by the ADASS Workforce Leads in consultation with stakeholders with a
- Funding will be held and administered centrally and may sit with ADASS SW or Devon County Council/Torbay Council.

7 Outcomes

Practically:

- More staff choosing to stay in care and feeling increasingly valued for the work they do (improving retention / reducing costs)
- New applicants for roles in care both social and health (increasing capacity and meeting demand)
- Those that undertake care informally, family or voluntary carers feel valued and recognised more widely for the contribution that they make (increasing community capacity and voluntary sector)

Additionally:

- Demonstration of local authorities further contribution to Sustainability and Transformation Plans and working with Health
- Development of the South West in a regional and national context, with this project contributing to Sector Led Improvement goals

8 Recommendation

That the report be noted.

Caroline Taylor
Adults Housing Transformation

Appendices

None

Documents available in members' rooms

None

Background Papers:

None